

Junior Accountant

Who Are We?

We are the premier professional services firm, in the heart of rural Ontario. We care for our staff and clients, bringing small town values and downtown expertise with over 100 staff and 60 years of innovation.

Be Part of a Firm Where You Can Expect:

- ❖ **Balance:** Our busy season is very busy, though we value personal time and hard work pays off. Outside of reasonable core hours, you have flex time to decide what hours work best for you. In tax season we require 50 hour weeks from the end of February to the end of April and extra hours are paid out as lieu and/or overtime pay. All that lieu time you earn comes in handy when summer rolls around.
- ❖ **Professional Development:** We want you to hone your craft; we support ongoing development through experience, mentoring and formal education. We are a CPA training facility and we'll support you through your path to achieving your designation.
- ❖ **Opportunity:** Your goals aren't too big for us and we are dedicated to helping you reach your full potential. We have opportunity at all levels, right to Partner if that's how big you dream.
- ❖ **Compensation:** We value your expertise and offer a highly competitive compensation package, including benefits, overtime pay, an abundance of time off and a bonus plan.
- ❖ **Social:** We believe in working hard but playing hard too. Our friendly team enjoys several company social events throughout the year, team dinners and treats during tax season too.
- ❖ **Culture:** We are big business meets small town. Our environment is relaxed. We are open and approachable.
- ❖ **Lifestyle:** You can enjoy small town living or an easy 35 minute drive from Waterloo - no traffic, just the odd horse and buggy. Our community offers quality English Public and Catholic school options and a strong healthcare system providing state of the art medical facilities. We are a Community of Character. Visit www.opportunityliveshere.ca to learn more about our thriving community.

What You'll Be Doing:

- ❖ Preparation of financial statements (NTR).
- ❖ Junior role on large reviews and audits.
- ❖ Preparation of personal and corporate tax returns.
- ❖ Preparation of T4's, T5's and payroll letters.
- ❖ Assistance in CRA audits of T1, T2, HST.
- ❖ Assistance with bookkeeping including HST and WSIB returns.

What We're Looking For:

- ❖ Working towards or successful completion of Diploma or Degree in Accounting or Business Administration is preferred
- ❖ 1 year or less public accounting experience.
- ❖ Self-motivated, hardworking and driven to succeed with strong attention to detail.

If you are interested in joining our extraordinary team of professionals please forward your resume with cover letter via e-mail, to:

Deborah Good, Human Resources Manager

Email: WURecruitment@w-u.on.ca

Website: wardanduptigrove.com

Ward & Uptigrove is committed to providing a barrier-free workplace. If accommodation is required for the selection or interview process it will be available upon request. This job posting is available in an accessible format upon request.